

GRANT AWARD DOCUMENT and LETTER OF CREDIT WEB PAGE - QUICK GUIDE

1. What information is available on this website?

This website provides Food and Nutrition Service (FNS) grantees with an Adobe Portable Document Format (PDF) version of their Grant Award Document (GAD) and Letter of Credit (LOC) amendments. The reports have been electronically signed and dated by an authorized FNS employee.

2. What software do I need to use this website?

Adobe Reader is required to view the GAD or LOC documents. This software can be downloaded at no charge by selecting the following icon from the web page. Here are the system requirements for the latest version:



Adobe Reader 7.0.5 system requirements

Windows

- Intel® Pentium® processor
- Microsoft® Windows 2000 with Service Pack 2, Windows XP Professional or Home Edition, or Windows XP Tablet PC Edition, Windows 2003 Server, Windows NT SP6 or 6a
- 128MB of RAM min, 256 MB or greater recommended
- Up to 90MB of available hard-disk space
- Microsoft Internet Explorer 5.5 or higher or Netscape 7.1 or 8.0, Firefox 1.0 or Mozilla 1.7

Macintosh

- PowerPC® G4, G5 processor
- Mac OS X v.10.2.8 or 10.3 or 10.4
- 128 MB of RAM minimum, 256 MB or greater memory recommended
- Up to 110MB of available hard-disk space

3. How often is this website updated?

The website is updated nightly to include all GAD and LOC amendments electronically signed that day.

4. How can I view my Grant Award Document or Letter of Credit

This site has two options available to retrieve GAD or LOC amendments. The first requires that you use a Document Lookup Number to inquire about a specific amendment. This number was provided to the grantee in the email that FNS sent at the close of business on the day the amendment was signed. When the Document Lookup Number is used, no other data entry is required.

USDA United States Department of Agriculture
Food and Nutrition Service

Enter a Document Lookup Number:

Document Lookup Number: *

OR

Enter your Vendor Number/Suffix and any of the remaining fields:

Vendor Number / Sfx: *

Amendment Type:

Program Year:

Grant Award/LOC Number:

Amendment Number:

[Help](#)

State	Program Year	Grant Award	LOC	Amendment Number	Document Lookup Number
PA	2005	1PA400405		19	1000100
PA	2005		14241	27	1000101

The second option requires that you enter a Vendor Number/Sfx and choose an Amendment Type. The three remaining fields are optional and may be used to filter your results. The optional fields are Program Year, Grant Award / LOC Number and Amendment Number.

Vendor Number / Sfx

a unique number assigned by FNS which identifies a grantee. A grantee's vendor number can be found in section 3 of the GAD. The Sfx field defaults to "000" to agree with the majority of our vendors.

Amendment Type

the three options available are ALL, GAD or LOC

Program Year

the program year can be found in section 5 of the GAD and on the upper-right corner of the LOC document

Grant Award / LOC Number

when selecting Amendment Type GAD or LOC, a user can enter a valid Grant Award Number or LOC Number. The Grant Award Number can be found in section 5 of the GAD and the LOC Number on the LOC document.

Amendment Number

the Amendment Number can be found in section 5 of the GAD and at the top of the LOC document

USDA United States Department of Agriculture
Food and Nutrition Service

Enter a Document Lookup Number:

Document Lookup Number: *

OR

Enter your Vendor Number/Suffix and any of the remaining fields:


Vendor Number / Sfx: *

Amendment Type:

Program Year:

Grant Award/LOC Number:

Amendment Number:

[Help](#) 

State	Program Year	Grant Award	LOC	Amendment Number	Document Lookup Number
PA	2005	1PA300305		6	1000145
PA	2005	1PA300305		7	1000146

Regardless of which option is used, when the “Submit” button is clicked, a list of amendments will be displayed which match the criteria provided in the filter.

When the web page pulls up the list of amendments, place your cursor on the Document Lookup Number at the bottom of the screen and select the amendment you wish to view by clicking on the Document Lookup Number. A PDF version of this amendment will appear in a separate window. The report can be printed or saved by using the appropriate icons at the top of the report. Closing the window will allow you to select a different amendment or resubmit with a different set of criteria.

File Edit View Favorites Tools Help

Address: <http://199.136.148.241/gadocweb/PDFDocuments/1000145.pdf>

REPORT 495 FNS Integrated Pgm Accounting Sys (DEV) PERFORMANCE SERIES 2.0F
GRANT AWARD DOCUMENT

1. GRANTOR AGENCY: USDA - Food and Nutrition Service		2. APPROPRIATION: 12 45 3539	
3. PA DEPT OF EDUCATION LABOR, ED & COMM SERV COMPTROLLER'S OFFICE P.O. BOX 60310 HARRISBURG PA 171060310 VENDOR NO: S4291501		4. TITLE OF GRANT: Child Nutrition	
5. PROGRAM YEAR: 2005 GRANT AWARD REF NO: 1PA300305 Amendment: 6		6. ESTIMATED ANNUAL GRANT AWARD:	
7. GRANT PERIOD : FORM 10/01/2004 TO 09/30/2005			
ACCOUNT CODE	PCA TITLE	CFDA NO	PREVIOUS LEVEL
2005CN109941	CNP BLOCK CONSOLIDATED (O)	10.555	\$0.00
2005IN109941	CNP BLOCK CONSOLIDATED (O)	10.555	\$186,926,792.79
2005IN202041	CNP CACFP CASH IN LIEU (O)	10.558	\$1,067,543.66
TOTAL:			\$187,994,336.45
			\$84,961,453.00
			\$1,042,053.00
			\$271,888,245.79
			\$2,109,596.66
			\$273,997,842.45
9. SPECIAL INSTRUCTIONS/COMMENTS 3RD Q. BLOCK/CIL ALLOCATION			
10. AUTHORIZATION ALLOWANCE HOLDER (DESIGNEE) FNS Mid Atlantic Regional Office Food and Nutrition Service Mercer Corporate Park 300 Corporate Blvd Robbinsville NJ 086911598 Telephone: (609) 259-5120		SIGNATURE: Electronically signed by - Michael J. Dunn Date : 12/1/2005 TELEPHONE NO: (609) 259-5006	

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